

# Instrumental Tuition Contract



The Governing Body of Blue Coat CE Academy Ltd undertakes to provide 33 lessons of instrumental tuition during the academic year September 2018 to July 2019 at a cost stated, per term.

## **Terms and Conditions:-**

1. Lessons will be either 20 or 30 minutes duration on a shared or individual basis. The amount charged to you will be in accordance to this. **GCSE and A Level Music students will receive an additional 10 minutes on top of their INDIVIDUAL lesson but will not be charged extra.**
2. Payments will be made payable via invoice which will be sent out **half termly in advance** to your email. These invoices are to be paid **BEFORE** the lessons commence otherwise lessons **will not** be delivered. Payment can only be made via **BANK TRANSFER** or **CHEQUE**. Our bank details will be provided on each invoice. Cheques must be addressed to 'Blue Coat Academy'.
3. The school requires **ONE HALF TERMLY NOTICE** if your child wishes to discontinue their lessons. This notice should be given on the supplied form, signed and dated by the parent/carer. Copies of this form can be emailed to – [finance@bluecoatschool.com](mailto:finance@bluecoatschool.com).
4. No refund will be given to students who cease tuition before the end of the half term, or to those who fail to attend lessons. No refund will be given to students who miss a lesson due to sickness. Consideration may be given to those in exceptional circumstances, at the discretion of the music department.
5. If the lesson does not take place due to tutor absence, an alternative lesson will be provided at the earliest suitable time.
6. The Music Department will provide a report on your child's progress during the course of the year.
7. Participation in at least one musical extra-curricular activity is compulsory for all students learning a string, woodwind or brass instrument. This will involve a regular commitment to rehearsals (usually at lunchtimes) and concerts.
8. I shall ensure that my child undertakes an appropriate amount of practice each week and takes the instrument, music and other materials to each lesson, as required.
9. I shall ensure that any borrowed instruments will be returned, in good condition, to school at the termination of this Agreement and that lost or damaged property will be paid for.

---

I have read the **terms and conditions** outlined above and will fully support the school in implementing these policies. I agree to pay for my child's music tuition within the terms stated on the invoice.

Signature: \_\_\_\_\_ (Parent/Carer)

Date: \_\_\_\_\_

**Please complete this form, signing above, and return it to:  
Finance Department, Blue Coat School, Terry Road, Coventry, CV1 2BA**

## **For Office Use Only**

Copy contract sent	
--------------------	--

Xero	
------	--

