

# Minutes of Academy Trust Annual General Meeting



**Blue Coat**  
Church of England School  
& Music College

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**Held on:** Tuesday, 4 December 2018 at 5.00 pm

**Place:** Blue Coat School

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**Present:** Lyn Johnson – Chair  
Lois Whitehouse – Vice Chair  
Mark Gore  
David Kershaw  
Graeme Anderson  
Peter Merrylees  
Mike Draper  
Janet Powell  
Anna Stacey  
April Gold (proxy for Bishop Christopher)  
Alex Robinson  
Vicki Shelley  
Jane Durkin

**In attendance:** Francis Peacock – Deputy Headteacher  
Lisa Henden – Deputy Headteacher  
Kay Grainger – Clerk to Governors  
Simon Atkins – PKF Cooper Parry Accountants

## **1 WELCOMES AND APOLOGIES**

Apologies were received and accepted from Paul Tuffin, Eniiwaju Etomi, Kerry Routley and Janet Powell.

## **2 OPENING PRAYERS**

The meeting opened with a prayer from Graeme Anderson.

## **3 CONFIRMATION OF MINUTES**

The minutes of the previous AGM held on 5 December 2017 were confirmed.

## **4 MATTERS ARISING**

- Alex Robinson name spelt correctly.
- Confirm receipt by all governors.

## **5 FINANCIAL ACCOUNTS AND STATEMENTS 2016/17**

- Simon Atkins presented the audited accounts and outlined the process undertaken during the audit process.
- The data within the report has been audited and reported to the Finance Committee in advance of the AGM.
- Trustees Report is a public document and captures all the successes and challenges the school faces. This is a full and detailed report.
- Governors and Trust members discussed the report and amendments suggested. Action to be taken by JDU/PKF Cooper Parry.

- DKE wished it noted that it is an incredible achievement by the school and to have increased student outcomes.
- Governors asked how the school financially compares to the national picture. SAtkins advised we face similar challenges as other schools.
- Governors and members expressed thanks to Simon Atkins and his colleagues and the working partnership with our auditors and also their appreciation to the work of Jane and the senior leaders in managing the school resources in a challenging environment.
- The accounts were **received and approved** by governors and members unanimously.

**6 APPOINTMENT OF ACCOUNTANTS AND AUDITORS**

- At this point, Simon Atkins left the meeting.
- Members confirmed the recommendation of the continued appointment of PKF Cooper Parry.

**7 ANY OTHER BUSINESS**

- A Robinson enquired as to an update on the Charterhouse development. FPE advised the school had meet with I Harrabin and Sarah Mill, LA and Chloe Webb, Education Planning. Having taken advice from the LA we are in negotiations with I Harrabin to maximise facilities within our footprint. The LA have been very supportive with this process. FPE assured the meeting that governors and staff involved have had due diligence in the safety of the school.

Members left the meeting at 5:55pm.