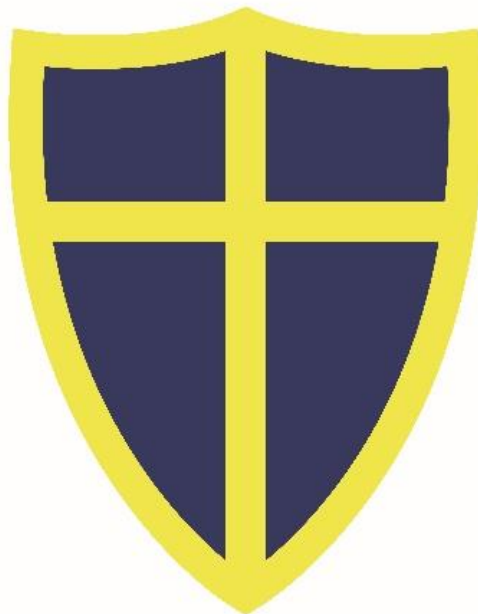


BLUE COAT CHURCH OF ENGLAND SCHOOL AND MUSIC COLLEGE



HOMework POLICY

Updated: January 2020
Policy duration: 3 years
Committee: PPS

The following terms shall be interpreted as indicated below when used within this policy:

- a) 'Trustees' refers to the registered trustees of the Coventry Blue Coat Church of England School Foundation, registered charity number 511793.
- b) 'Academy trust' refers to the holding body of the Academy namely, Blue Coat Church of England Academy Ltd, registered company number 7594562.
- c) 'Blue Coat School' refers to the physical entity of Blue Coat Church of England School and Music College.
- d) Any reference to either 'the school' or 'the Academy' contained within this policy is taken to refer to the appropriate given body within context.

The effectiveness of this policy and its impact will be assessed by the Teaching & Learning Committee who will monitor the outcomes and impact of this policy every 3 years. The evidence base for assessment will be presented as agenda items at the Teaching & Learning Committee meetings.

WHAT IS HOMEWORK?

Homework refers to any work or activities which pupils are asked to do outside lesson time. It contains an element of independent study and is important in raising student achievement. Not all homework is completed at home; in fact, for some students who find it difficult to work at home or for some tasks which require resources (books, software or equipment) more readily available at school, it may be necessary to carry out the task at school. For this we provide ample opportunities within our departments and during our homework clubs.

WHY WE SET HOMEWORK

1. To encourage students to learn independently.
2. To consolidate and reinforce skills and understanding developed at school.
3. To sustain the involvement of parents and carers in the management of pupils learning and to keep them informed about the work pupils are doing.
4. To manage particular aspects of a course, such as GCSE and GCE assignments.
5. To encourage initiative, motivation and creativity by exploring resources outside the classroom.
6. To encourage collaboration.
7. To enhance learners' time management, self-discipline and perseverance for lifelong learning.

GUIDELINES FOR THE AMOUNT OF HOMEWORK

Years 7 & 8 1 hour per day
Year 9 1 ½ hours per day
Years 10 & 11 2 hours per day

This may vary with some teaching groups as we will aim to set appropriately to the needs of all pupils.

In Years 12 and 13 the amount of work done by pupils outside lessons will depend on their individual programmes but will usually be 5 hours per GCE per week.

Staff will aim to set work frequently and on the same days. There may be occasions when this is not appropriate and homework may then be moved to an alternative time. Student workloads will always be considered when this happens. Subject teachers appreciate the need to work with each other in order that pupils should not be overburden with work at any one time.

During the lead up to Mock examinations, all homework will cease except revision and any time constrained NEA work.

We intend that these arrangements will allow scope for other activities such as church groups, drama, music, sport etc., which we value and would not wish to impede.

IF HOMEWORK IS NOT DONE

Students not completing homework to the satisfaction of a member of staff may be set a detention by individual staff or a department unless a satisfactory reason is provided by a parent or carer.

ROLES, RESPONSIBILITIES AND MONITORING

Roles of Subject Teachers:

- Provide homework linked to class activities, curriculum content or enrichment.
- Make the purpose of homework clear to pupils.
- Set all homework on Class Charts.
- Set homework start dates that correspond to days when pupils have had a lesson. Should teachers wish to publish homework in advance of a lesson, it must have an issue date corresponding to the date of the lesson.
- Ensure homework resources are available to all pupils.
- Set tasks appropriate to ability of pupils.
- Give adequate guidance and instructions to complete the task within an appropriate and defined timescale.
- Ensure regular reminders are recorded for extended tasks.
- Give feedback on homework which is specific and timely (effective feedback includes verbal, self/peer, and STAR).
- Inform the Head of Department, Tutor and Head of House, as appropriate, if problems arise.

Role of Pupils:

- Listen to homework instructions in class.
- Check Class Charts daily for homework tasks and information, (even if absent).
- Be able to organise workload.
- Proof read to assess the quality of the work they have completed.
- Attempt all tasks to the best of their ability and to the deadline.
- Inform the class teacher of any issues in advance of the deadline.
- Make use of in-school facilities, such as homework club, and department support as required.

Role of Parents:

- Reinforce the value of homework through positive feedback giving pupils the confidence to work hard and fulfil their potential.
- Check Class Charts regularly and support with completion of homework.
- Provide a quiet place to learn or direct them to the in-school facilities if not available at home.
- Help plan their time effectively to balance school and leisure activities.
- Show an active interest in the presentation and content of all work.
- Contact the subject teacher if necessary to resolve any issues.
- Monitor your child's homework submission.
- Inform your child's Form Tutor or Head of House of concerns about homework.

Role of the Head of Department:

- Communicate clearly with department staff the plans for homework in the department including frequency and type.
- Embed homework tasks into department schemes of work.
- Use Class Charts to put in relevant interventions to identify and support pupils that are consistently missing deadlines.
- Support staff in the setting and assessment of appropriate tasks.
- Monitor Class Charts to ensure homework is consistently set and the quality is of the standard and expectations required.
- Encourage collaboration and sharing of good practice during department time.

CLASS CHARTS

Class Charts is an online homework tool that teachers use to set and communicate homework, ensuring that pupils and parents always have the information they need. It is available via the Class Charts website or the application for mobile and tablet devices. Homework can be accessed by teachers, pupils and parents by logging into Class Charts with a code given by the school. Once you have logged in, you will see your own homework schedule. Please visit www.classcharts.com for more information.

HOMEWORK CPD FOR STAFF

CPD is available throughout the year on how to use Class Charts. The user guides are available at <http://help.edukey.co.uk/knowledgebase/articles/1803262-quick-start-homework-guide> or visit the above website for further information or to schedule a tutorial.

MONITORING

Department Heads and the Assistant Head i/c Quality of Education will monitor homework set to evaluate the contribution it is making to learning and check that frequency is suitable and operating properly.

HOMEWORK FREQUENCY PER FORTNIGHT

YEAR 7 @ 30 min

Computing x 1
Technology x 2
English x 2
Science x 2
Maths x 2
Geography x 2
German or French x 2
RE x 2
History x 2
Art x 1

18

YEAR 8 @ 30 min

Computing x 1
Technology x 2
English x 2
Science x 2
Maths x 2
Geography x 2
German or French x 2
RE x 2
History x 2
Art x 1

18

YEAR 9 @ 30 minutes

English x 2
Maths x 2
Biology x 1
Physics x 1
Chemistry x 1
RE x 2
Option A x 2
Option B x 2
Option C x 2

15

YEAR 10 and 11 @ 45 minutes

English x 2
Maths x 2
Biology x 1
Physics x 1
Chemistry x 1
RE x 2
Option A x 2
Option B x 2
Option Cx2

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HOMEWORK POLICY

Reviewed by:

Mrs C Taylor

March 2020

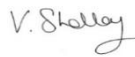
Next Review Date:

March 2023

Approved by Governors:

05.05.2020

Signed:



VICTORIA SHELLEY
Headteacher

Date: 05.05.20

Signed:



LYN JOHNSON
Chair of Governors

Date: 05.05.20