

Minutes Academy Full Governing Body



Blue Coat
Church of England School
& Music College

Held on: Wednesday, 15 July 2020 at 1.00 pm

Place: Blue Coat School

Present: Lyn Johnson - Chair
David Kershaw
Vicki Shelley
Mike Draper
Jane Durkin
Mark Gore
Lou Peet
Josh Boxall
Lois Whitehouse
Anna Stacey
Peter Merrylees

In attendance: Francis Peacock – Deputy Headteacher
Lisa Henden – Deputy Headteacher
Kay Grainger – Clerk to Governors

1 WELCOMES AND APOLOGIES

LJO welcomed all the meeting. Apologies received from M Connor-Hemming, G Anderson and P Tuffin.

2 OPENING PRAYERS

The meeting opened with a prayer from VSH.

3 DECLARATION OF INTEREST

- There were no business interests declared in any items on the agenda.

4 CONFIRMATION OF MINUTES

- The minutes of the meeting held on 21 May 2020 were confirmed and signed off electronically.

5 MATTERS ARISING FROM THE MINUTES

- Amendment to statement regarding approval of governors. Personnel invited or voted to join the Local Governing Body need to be approved by the Trust with Foundation governors needing to be approved by the Diocese.
- Foundation governors are still required for the LGB. Any nominations from governors would be greatly received.
- Post Ofsted Action Plan – VSH advised governors that Blue Coat had submitted a successful bid to the IET and had received £97k to support our Action Plan. This is in addition to CCTV and staff laptop purchases.

6 PLANS FOR REOPENING SEPTEMBER (INCLUDING STAFFING UPDATE)

- PowerPoint shared with governors explaining the processes to be implemented.
- Risk Assessment shared with governors. This is a live document and continues to be updated.

- Training Days on 1st and 2nd September. 3rd to 8th September will be staggered start for all year groups. With all students being in school on Wednesday, 9th September.
- Governor asked if a child is tested positive does the full year group not go into isolation.
- VSH confirmed the Local Authority advice was very detailed and this clear procedure would be followed alongside Public Health England's directive.
- Governor confirmed these plans had been well received by staff. Query whether governors were liable.
- LWH advised that no liability sat with local governors as part of the Trust.
- Governor advised if the school is working within Public Health England guidance then the school is deemed to be doing enough.
- Governors asked how the school would manage a staggered start/end of school day.
- VSH advised the start of the day is a natural staggered start. No staff duties in the morning, all staff to be in tutor rooms by 8:30am. At the end of the day we have altered the internal structure of the day to extend period 5 and allow a staggered finish for year groups over a 15 minute period. Year groups will line up in the front of school area.
- Governor asked if the bus company had issued guidance on the wearing of masks.
- VSH advised we are awaiting transport advice from the LA. A mixed response has been received from the bus companies but we need to encourage the wearing of masks on buses but not in school.
- Governor queried fire planning with students needing to be in year group bubbles.
- VSH confirmed plans were already in place. All students will walk the site when they are in on their first day. A practice drill for each year group will take place. Should a real fire occur, all personnel will evacuate from the nearest exit to the muster point. A real fire evacuation supersedes social distancing.

7 RESULTS DAYS FOR YEARS 11 AND 13

- Thursday 13th for A Level and Thursday 20th August for GCSE.
- All results have been submitted to exam boards. We now await the standardisation of these results.
- No staff required on site on results days only SLT and key admin staff.
- Year 13 students will receive their results via email at 9am and then be provided with timeslots throughout the day where they can come in or via Teams for UCAS support.
- Stations will be set up around the wall of the cross for collection of results, hoodies, destination recording, etc.
- No parents to be on site.
- Year 11 students will receive their results via email at 2pm and be provided with timeslots throughout the day to encourage them to come onto site as a number of pieces of information required from them.
- Only SLT and key admin staff on site.
- No parents on site, only identified students can have a parent accompany them.
- Parents allowed to wait outside the gate for students to advise them of results.
- Governor felt the sensitivity in the plans was very impressive and thanked staff.

8 POLICIES

- Relationship and Sex Education Policy. Revised standard policy in line with guidance which also reflects the schools values. VSH thanked Claire Milbourne and Donna Wood for their hard work with parents/parental hubs and students towards this policy.
- Governor requested a section on 'sexting' be added to the policy. To be actioned.
- Governor asked if the 'Terms' on page 2 needed updating. To be actioned.
- Governor felt this topic is a contentious area but is important to deliver, concern parents may withdraw students. School needs to monitor the numbers of student withdrawals and parental views.
- **Governors approved this policy subject to changes requested above.**
- Admissions Policy 2021-22. This has been amended due to churches being unable to open due to lockdown. Prospective students cannot achieve 35 weeks attendance over 1 year. It is now 35 weeks of churches being open over a 52 week period, therefore, additional working included.

- Governor advised that Jesus Fellowship Church had changed its name in Appendix 1.
- **Governors approved this policy.**

9 DATES OF NEXT LGB MEETING

- 15 September is likely to be a Zoom meeting.
- Safeguarding Training is required. Keeping Children Safe in Education is an annual requirement but the plan is to deliver this through the website on a pre-recorded video.
- Safeguarding Policy will need to be approved in September when received from the Local Authority.
- ACTION: K Arnold, DSL to issue training to governors in September.

10 ANY OTHER BUSINESS

- JBO advised governors that an article in the Coventry Observer ranked Blue Coat the highest school in Coventry (albeit behind Eden Girls School) and we were 9th out of 55.
- LPE asked how the free school bid was progressing. LWH advised that they had attended the interview stage in mid-June and felt this had been positive. The government is looking at all bids and will make an announcement in September.
- MGO advised that a card of thanks from governors had been issued to all Blue Coat staff via email. He also felt the leadership of the school had been outstanding during this unprecedented time.
- LJO paid thanks and farewell to F Peacock for his contribution to Blue Coat School and wished him well in his retirement.

Meeting closed at 2:30pm