

**Please ensure you read and fully understand the ‘Guidance for Completing the SIF’ notes before completing this form.**

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**Section A: About you and your child**

*Sections A-C are to be completed by the parent/carer/guardian.*

Child’s surname -----

Child’s first name(s) -----

Child’s date of birth -----

Year group applied for            7            8            9            10            11

Home address -----  
-----

Postcode -----

Name of parent -----

Phone number -----

Email address -----

Name of qualifying adult (close relative as defined in the policy who attends worship with child)

-----

Relation to child -----

**Section B: About your worshipping community**

1. Do the qualifying adult and your child worship at a **Church of England** Church?

YES

NO

*If you answered YES, proceed to Q1a. If you answered NO, proceed to Q2.*

1a. Name of Church of England Church:

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*If you answered Q1a, now move to Q4.*

2. Do the qualifying adult and your child worship at an **“other Christian Worshipping Community”** as defined in Appendix 1?

YES

NO

*If you answered YES to Q2, proceed to Q2a. If NO, proceed to Q3, Q3a and Q3b.*

2a. Name of other Christian Worshipping Community:

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*If you answered Q2a, now move to Q4.*

3. Do the qualifying adult and your child worship as part of **“another major world faith”** as defined in Appendix 1?

YES

NO

3a. Name of major world faith:

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3b. Place of worship:

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4. Do the qualifying adult and your child attend any other worshipping community regularly which has not already been noted above?

YES

NO

*This worshipping community must be included in the organisations or list as recognised by the governing body in Appendix 1.*

If YES, please list the details of the additional worshipping community below. Please ensure that SECTION E (Additional worship community declaration) is completed by a leader or minister from this place of worship.

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**Section C: Declaration by parent/carer/guardian**

**Please ensure you read and fully understand the ‘Guidance for Completing the SIF’ notes before completing and signing the declaration. Please ensure that you have checked the information on this form carefully before completing Section C.**

In particular, please note the following:

- ‘Active participation’ in the life of the worshipping community is defined as at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for public acts of worship.
- ‘Active participation’ is further defined as attendance at public acts of worship, religious instruction (including midweek groups) or Sunday School.
- Attendance of both the child and qualifying adult(s) must be fulfilled in order to meet the requirements for attendance.

**DECLARATION BY PARENT/CARER/GUARDIAN**

The child (named in Section A) has participated in the life of the worshipping community for at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for acts of public worship.

YES

NO

The qualifying adult (named in Section A) has participated in the life of the worshipping community for at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for acts of public worship.

YES

NO

All the information given on this application to apply for a place at Coventry Blue Coat Church of England School and Music College is true and correct.

YES

NO

Print name -----

Signature -----

Date -----

*Once Sections A-C are fully completed, please pass this form to a minister/official/representative from your place of worship to complete Section D (and Section E for optional second place of worship)*

**Section D: Declaration by minister/official/representative**

**Please ensure you read and fully understand the ‘Guidance for Completing the SIF’ notes before completing and signing the declaration. Please ensure that you have checked the information on this form carefully before completing Section D. It is the responsibility of the faith representative to ensure that the information on this form is correct.**

In particular, please note the following:

- ‘Active participation’ in the life of the worshipping community is defined as at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for public acts of worship.
- ‘Active participation’ is further defined as attendance at public acts of worship, religious instruction (including midweek groups) or Sunday School.
- Attendance of both the child and qualifying adult(s) must be fulfilled in order to meet the requirements for attendance.

**DECLARATION BY MINISTER/OFFICIAL/REPRESENTATIVE**

The child (named in Section A) has participated in the life of the worshipping community for at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for acts of public worship.

YES

NO

Comments:

The qualifying adult (named in Section A) has participated in the life of the worshipping community for at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for acts of public worship.

YES

NO

All the information given on this application to apply for a place at Coventry Blue Coat Church of England School and Music College is true and correct.

YES

NO

The faith organisation which I represent is either a member of the Church of England, or is listed as another Christian Worshipping Community or other faith according to the definitions laid out in Appendix 1.

YES

NO

I have discussed this information with the parent and child and fully support the application for the named child to be accepted into Coventry Blue Coat Church of England School and Music College.

**DECLARATION BY MINISTER/OFFICIAL/REPRESENTATIVE (continued)**

Print name -----

Position held -----

Contact phone number -----

Contact email address -----

Place of worship name -----

Place of worship address -----

Place of worship website or social media account -----

Signature -----

Date -----

**Stamp from place of worship:**

If a stamp is not available, we will require:

- **A signed sheet of letter headed paper from the place of worship**
- **Or a signed compliments slip from the place of worship**

**It is also of great assistance if you can include evidence of membership of a qualifying organisation if you are applying for the first time on behalf of your place of worship.**



**Section E:**

**OPTIONAL declaration by minister/official/representative for additional place of worship**

**Please ensure you read and fully understand the ‘Guidance for Completing the SIF’ notes before completing and signing the declaration. Please ensure that you have checked the information on this form carefully before completing Section D. It is the responsibility of the faith representative to ensure that the information on this form is correct.**

In particular, please note the following:

- ‘Active participation’ in the life of the worshipping community is defined as at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for public acts of worship.
- ‘Active participation’ is further defined as attendance at public acts of worship, religious instruction (including midweek groups) or Sunday School.
- Attendance of both the child and qualifying adult(s) must be fulfilled in order to meet the requirements for attendance.

**DECLARATION BY MINISTER/OFFICIAL/REPRESENTATIVE**

The child (named in Section A) has participated in the life of the worshipping community for at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for acts of public worship.

YES

NO

Comments:

The qualifying adult (named in Section A) has participated in the life of the worshipping community for at least 30 weeks of the previous 52 weeks in which the place of worship was fully open for acts of public worship.

YES

NO

All the information given on this application to apply for a place at Coventry Blue Coat Church of England School and Music College is true and correct.

YES

NO

The faith organisation which I represent is either a member of the Church of England, or is listed as another Christian Worshipping Community or other faith according to the definitions laid out in Appendix 1.

YES

NO

I have discussed this information with the parent and child and fully support the application for the named child to be accepted into Coventry Blue Coat Church of England School and Music College.

**DECLARATION BY MINISTER/OFFICIAL/REPRESENTATIVE (continued)**

Print name -----

Position held -----

Contact phone number -----

Contact email address -----

Place of worship name -----

Place of worship address -----

Place of worship website or social media account -----

Signature -----

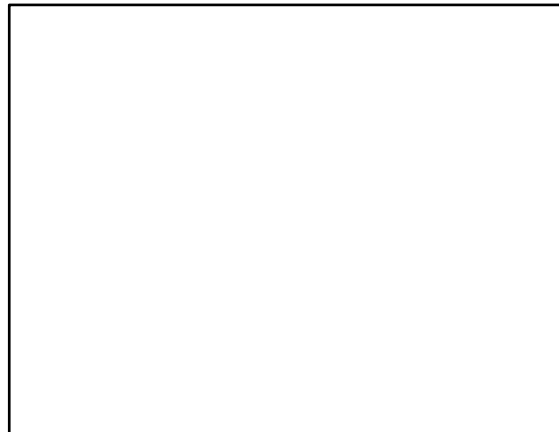
Date -----

**Stamp from place of worship:**

If a stamp is not available, we will require:

- **A signed sheet of letter headed paper from the place of worship**
- **Or a signed compliments slip from the place of worship**

**It is also of great assistance if you can include evidence of membership of a qualifying organisation if you are applying for the first time on behalf of your place of worship.**



**Section F: What the applicant must do next**

- You must ensure that this form is fully completed, and that the declarations are completed as required. Any errors on this form may result in your application for a faith based place being rejected.
- You should enclose with this form additional evidence of your place of worship in the form of either:
  - **An official stamp from the place of worship**
  - **A signed sheet of letter headed paper from the place of worship**
  - **A signed compliments slip from the place of worship**
- In addition, if your place of worship is a member of one of the named organisations listed in Appendix 1, please enclose your membership number if appropriate.
- Return this completed SIF to:

**Transition and Admissions Manager,  
Blue Coat CE School and Music College,  
Terry Road,  
Coventry,  
CV1 2BA.**

- On receipt of this form at school, it will be stamped with the date received.
- It is your responsibility to ensure that this form does not arrive later than the admissions deadline, otherwise it will be considered late.
- If you need assistance or advice to complete this form, please contact the **Transition and Admissions Manager** at Blue Coat School in the first instance:
  - Telephone: 024 7622 3542
  - Email: [admin@bluecoatschool.com](mailto:admin@bluecoatschool.com)

**Please note that your application will only be considered if you have also completed the Common Application Form required by your Local Authority.**