

# Blue Coat CofE School and Music College



## Useful information for new starters

# **OUR VISION**

**Living Life in All Its Fullness  
(John 10:10)**



## **OUR VISION STATEMENT**

**To equip our students to live life in  
all its fullness by providing  
excellent education  
which is distinctively Christian  
and inclusive of all.**

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# WELCOME

The staff at Blue Coat School would like to take this opportunity to welcome your family as you will soon be joining our school.



You will no doubt be a little anxious about making the transition to a new school, but hopefully you will also be looking forward to taking this new and exciting next step.

As a church school, Blue Coat has its own distinctive atmosphere and we encourage all our students to succeed within a supportive and nurturing Christian environment. We inspire our students to become honest and reliable members of society, to be young people ready to make a worthwhile contribution to this rapidly-changing world and we encourage them to find a personal faith, which will sustain them throughout future life.

Our staff will guide students through their school life and the challenges of university and the world of work.

We hope this booklet will help you to understand more about life at Blue Coat School and help you to enjoy your time with us.

We hope our new students and their families will always feel welcome at Blue Coat School, and that you will feel able to talk to us at any time about any aspect of school life.

We hope you find the information in this book helpful and informative.

**The Staff at Blue Coat CE School**

# BLUE COAT SCHOOL

At Blue Coat School we have a House system. This means we will have five Houses, each named after a significant Christian historical figure. In each House there will be 10 tutor groups, two from each year group.

Students within each House will regularly interact with each other (Covid permitting) and they will have the opportunity to mix and make friends with students from all the year groups.

Each House will be identified by its name and colour and will have its own set of values.

Our House names are Cavell, Dorsey, Lewis, Parks and Wilberforce.



Edith **CAVELL** was a British nurse who is celebrated for saving the lives of soldiers from both sides in World War I. Cavell had a strong faith and was a member of the Church of England. This drove her attitude towards the soldiers on both sides of the war.



Thomas A **DORSEY** is widely known as the 'Father of Gospel Music'. Born in Georgia in America in 1899, his father was a Baptist minister and his mother a musician. He founded the first gospel music publishing company. He was the one of the first people to combine praise and worship with rhythm and blues.



C S **LEWIS** was an academic who held positions both in Oxford and in Cambridge Universities. He is best known for his works of fiction '*The Chronicles of Narnia*' and '*The Space Trilogy*', but he is also very well known for his Christian literature including '*The Screwtape Letters*', '*Mere Christianity*' and '*Surprised by Joy*'.



Rosa **PARKS** was an activist most well known for her role in the 'Montgomery Bus Boycott'. In 1955, Parks was sitting on a bus seat in the 'coloured section' but refused to give it up to a white male when ordered to do so. Parks had a strong Christian faith and was a well-known activist and had been campaigning for equal rights for a long time previously. Her parents were former slaves in Alabama.




William **WILBERFORCE** was an abolitionist. He went to Cambridge University and moved into politics. Wilberforce was elected to Parliament in September 1780 aged 21. He was a committed Christian who worked tirelessly throughout his life to end slavery in Britain and across Europe.



# UNIFORM

Below is a list of school uniform items which **MUST** be worn by all students in Years 7 to 11. There is more information on our website – click [HERE](#).

ITEM	DESCRIPTION	
Blazer	Navy blue with integral school badge on pocket	
Regulation House tie	Navy blue with school badge and house stripes	
Pullover or cardigan	Plain navy blue, no zips or logos, school regulation 'v' neck with tie showing. Round necks or sweatshirts are <b>NOT</b> permitted	
Outdoor coat or anorak	Plain blue or black with no stripes, designs, patterns or slogans. Fur, leather, leather look, corduroy or denim are not permitted	
Bag	A strong sensible bag for carrying books and equipment	
Trousers	Black, straight style not tapered or flared. Straight leg and must be long enough to touch the shoe, <b>NOT</b> tight fitting or skinny, no additional decorations, no denim, cord, hipsters, or studs	
Shirt	White - plain standard style buttoned to the neck	
Skirt	Trutex (or equivalent design) pleated navy with school badge at bottom regulation length = on or just above knee (no shorter than 5cm above the knee). <b>Only available</b> from recognised outfitters	
Socks	Black	
Tights	Opaque black, no patterns	
Shoes	Plain black. Lace up or slip on. Brogues / low heels permissible. <b>Not permitted</b> = boots, boot style, canvas, logo or stripe, stiletto heels, sling back or trainers	

## OPTIONAL ITEMS FOR BOYS AND GIRLS

Belts	Plain black, regular width with plain buckle, no logos or adornments
Scarf	Plain navy only
Hats	Plain navy blue (baseball caps not permitted)
Gloves	Plain dark colour
Jewellery	1 pair of small, plain gold or silver stud earrings (a matching pair, one in each earlobe). Nothing else is permitted, e.g. <b>no other visible piercing</b>
Make-up	No make-up, nail varnish or acrylic nails are allowed

## PE KIT

- Plain navy, round-neck t-shirt (compulsory)
- Plain navy long sports socks for winter and plain white short socks for summer (compulsory)
- Plain navy shorts (compulsory)
- Plain navy ¼ zip top, long sleeved with Blue Coat badge (compulsory)
- Plain navy leggings
- Plain navy cycling shorts (optional to be worn under shorts if desired)
- Plain navy tracksuit bottoms (optional)
- Trainers - Not over ankle style

*OPTIONAL:* football boots (moulded only), shin pads, towel.

- No items with branding logos i.e. Nike, Adidas, New Balance etc will be allowed, except footwear.
- ¼ zip top, with Blue Coat School badge – available from Cat Ballou and Clive Mark/Andy Blair Sportswear.
- Items without Blue Coat badge can be purchased at Cat Ballou and Clive Mark/Andy Blair Sportswear or from supermarkets, online etc.

Our insistence on correct uniform is based on two reasons:

1. To present a neat outfit for the public identity of our students.
2. To keep alive the traditions of the distinctive Blue Coat School uniform.

We are insistent that all rules about the uniform must be followed explicitly. Students are expected to maintain a clean, smart appearance at all times. All items are readily available from the recognised school outfitters. Please be aware that items purchased from outlets other than the recognised school outfitters may be deemed as non-compliant and will need to be replaced.

In hot weather conditions the Headteacher may authorise students to remove their blazer and ties during the school day. Ties must always be worn in school assemblies.

These are two official school outfitters. To ensure compliance, items of school wear, especially skirts, trousers, blazers and PE kit, should be purchased from one or some of the following suppliers.

Cat Ballou Originals Ltd	1-3 The Burges, Coventry, CV1 1HN	024 76555499	Website <a href="http://www.catballou.co.uk/">www.catballou.co.uk/</a> Email <a href="mailto:sales@catballou.co.uk">sales@catballou.co.uk</a>
Clive Mark Schoolwear	88-90 Barkers Butts Lane, Coundon Coventry CV6 1DY	024 76598080	Website <a href="http://www.coventryschoolwear.com">www.coventryschoolwear.com</a> Email <a href="mailto:coundon.office@clivemark.co.uk">coundon.office@clivemark.co.uk</a>

## Hair Styles

- Students' hair must be in a conventional and understated style. e.g. No patterns shaved into a students' hair or eyebrows.
- Hair should be of a natural colour. Unnatural colours and extensive highlighting are not allowed.
- Hair must be tied back in practical lessons for Health and Safety reasons. Small black, navy blue or white, subtle hair clip or bobble. No flowers, large slides or beads.

# WHAT IS ALLOWED, AND WHAT IS NOT?



**Length is just right**



**Too short, too tight, no logo**



**Just right**



**No jeans, denim or skin-tight**



## Children's Boot Fund

This a registered charity which will provide grants for the purchase of shoes in cases of difficulty. Application forms are available from the School.



# REWARDS

For peace and harmony to exist in any community, there must be order. This means having rules and enforcing them; school is no exception. We do believe in positive encouragement and in tempering discipline with kindness and concern for the individual.

We don't give rewards for good behaviour because students at Blue Coat School are expected to be well behaved all of the time. We do give rewards for lots of other things, such as for making a good contribution in lessons or putting in extra effort with homework. We also reward students for good attitude to learning or making extra contributions in and around the school.

## CLASS CHARTS



**ClassCharts**

We have now been using Class Charts at Blue Coat School for three years now, and it has proven to be immensely popular with both students and parents/carers.

Class Charts is a mechanism by which we can keep parents and students informed about homework, attendance, behaviour, achievements and much more, all by using an app or by logging in to the website.

Class Charts is popular amongst schools across the country and we are thrilled to be using it. We will be sending more details nearer the time but please take a look at the Class Charts website (click on the logo) to see what we are excited about – we're sure you will be too!

## BEHAVIOUR AND EXPECTATIONS

At Blue Coat School, we expect that all students will behave in an appropriate way, and we ask that parents/carers and their sons/daughters take time to look at our website where you will see the Anti-Bullying Policy, Behaviour Policy and Uniform and Dress Code.

A quick guide to our school behaviour and general expectations are listed below:

- Students should arrive at school and to lessons on time, and walk around the school site in an orderly, quiet and safe way, following signs and directions.
- Students should always dress in correct uniform and be neat and tidy. Blazers should be worn in all weather conditions and may only be removed at the discretion of the class teacher.
- Students should come to school with the required books, stationery and materials.
- Staff instructions should be followed the first time of asking, and without question at all times.

- Students should act and speak in a way that will not hurt anyone, and with respect towards staff and other students. We expect all students to behave towards others in a way they would like others to treat them.
- Students should take care of school property and the school environment, and should respect the property of others. We do not expect our students to graffiti any of our buildings or equipment.
- Students will only eat in permitted areas - these will be explained. We expect our students to use litter bins around the site to help to keep our environment tidy.
- Students are not permitted to go through STAFF ONLY doors, unless given permission to do so by a member of staff.
- Students follow the rules about entry into buildings. Entry into buildings varies, depending on the department, for safety reasons. This will be explained to students when they join us.
- Students are allowed to play ball games, but only on the bottom playground and on the all-weather pitches.
- Students are expected to be courteous to each other, staff and visitors.

We DO NOT allow the following items to be brought into school (the school reserves the right to add to this list at any time):

- |   |                                |
|---|--------------------------------|
| • Jewellery - except one pair of small stud earrings. | • Cigarettes and matches.      |
| • Felt tip pens, except very fine pens for writing.   | • Chewing gum.                 |
| • Tippex.   | • Pen knives/any other blades. |
| • Laser pens.   | • Vapes.                       |

Mobile phones may be brought into school at the owner's own risk. The school will not accept responsibility for loss or damage. Any student found using their phone on school premises will have it confiscated. A second offence will result in a parent/carer having to come into school to collect the mobile phone.



We DO NOT expect any of our students to use inappropriate behaviour and those who do will be severely punished. The following list includes just some of those behaviours:

- Violence.
- Abusing others on grounds of race, colour of skin, religion, disability or gender.
- Offensive language.
- Graffiti and damage to another person's property.
- Smoking/vaping.
- Possession of alcohol or illegal substances.

If any student damages books, equipment or any other items of school property or buildings, we expect them to pay for the damage.

It is expected that all students will follow the rules and work to the best of their ability. For students who choose to break the school rules, the consequences for them can be severe.

Breaking the school rules is taken very seriously at Blue Coat School and the sanctions vary depending on how severe the offence was.

## DETENTIONS

- Detentions are given for a variety of reasons, including lateness, failure to complete homework and wrong uniform.
- Detentions are not negotiable. We expect full parental support in maintaining good discipline as we work together for the benefit of all.
- You will be informed via the Class Charts app and by an app message if your son/daughter has been set a detention.

## ATTENDANCE

At Blue Coat School we expect excellent attendance and punctuality at all times. We work hard to support all students and their families to make sure there are no barriers which may have an impact on attendance. By law, all absences must be accounted for and we have to send details of attendance and absences to the Department for Education on a regular basis.

### What is expected?

- Students will be in school every day during term-time.
- Students will arrive at school no later than 8.40 a.m.
- If a student is too unwell to attend school, parents/carers must phone the school or contact the school through Edulink, by 9.00 a.m. on each day of absence giving the reason for absence.
- Long-term illness will be verified by a doctor's note.
- The pastoral or attendance team staff may visit homes where no message has been received.
- Students will attend every lesson on their timetable. Truancy from lessons will not be tolerated.
- Medical appointments should, where possible, be made outside of school hours. If this is not possible, student **MUST** be collected from school. We will not allow students to leave the site unaccompanied. Please note – an appointment letter **MUST** be sent into the School Office for any medical appointment, in order for the absence to be authorised.



If a student is absent and parents/carers have not contacted the school, a text will be sent to the via a communications app (see p.34), to alert parents that their son/daughter is not in school. Please respond to this by calling the school as soon as possible so that we can make sure all students are safe and accounted for.

### Illness

- Parents should carefully consider if your child needs to stay home from school.
- Could they take some pain relief and make it through the day?
- The general 'rule of thumb' is if a student doesn't need to see the doctor, they should be in school. The exception would be of sickness and diarrhoea when we ask for 48 hours from the last symptom to when your child returns to school.

## Monitoring

Attendance is monitored by Tutors, the Attendance Officer and the Student Support Welfare Officer, as well as other senior and pastoral staff at the school.

You will be contacted by telephone or letter if your child's attendance becomes a cause for concern. You may be invited to a meeting in school to discuss the concerns.

If your child's attendance becomes very poor we will consider prosecution for failing to ensure your child's regular attendance at school.

## Authorised/Unauthorised absences

Improving and maintaining the school's level of attendance is the responsibility of everyone in the school community: governors, staff, parents/carers and students. Each year, there are 190 statutory school days. This means there are 175 days for holidays, family visits, shopping, birthday treats and non-urgent medical/dental appointments.

It is the role of the school to decide whether an absence is to be authorised. Parents and carers must inform school of the reason for any absence by phone call to Mrs Hartup, the school's Attendance Officer, on 02476 223542 (Option 2) before 9am on the first morning of the absence. School staff will require this to be confirmed in writing when a student returns. Only the school's acceptance of the explanation offered will authorise the absence. Should any information provided by parents or carers be inaccurate or deliberately false, this will result in an unauthorised absence, which may lead to a penalty notice being served.

Absence from school may be authorised for the following reasons:

- The student's illness;
- Unavoidable medical/dental appointments for the student. Wherever possible, these should be made outside school hours. Students should return to school immediately after the appointment;
- Day of religious observance;
- Family bereavement;
- Student attendance at an interview;
- Exceptional circumstances, as deemed appropriate by the Headteacher. A Leave of Absence request MUST be completed and returned to school for consideration.
- Approved educational activities, as deemed appropriate by the Headteacher.

Absence from school may NOT be authorised for

- Illness of, or to look after, unwell family members;
- Birthdays of either the student or family members;
- Holidays, trips or excursions, including sports matches, collecting relatives from an airport and attendance at 'bring your child to work days', shopping trips;
- Minding the house or any other domestic duty;
- Truancy from school or specific lessons, including the child choosing not to attend;
- Persistent minor ailments without the support of a doctor's note.



The attendance policy is available on our website. This gives a lot of information in great detail and it is suggested that parents and carers read this.

# CONTACTING THE SCHOOL

## Who and when?

**If you move house, change any phone number or email address it is vital you contact the school to update your details. Please do not delay as we may need to contact you urgently.**

The first person you would contact is your child's tutor, should you have anything you need to discuss. For all pastoral (care and guidance) matters you will be welcome to contact your child's tutor at any time. Although, please remember that tutors are also class teachers who are likely to be teaching during the day, and running extra-curricular clubs or attending meetings after school, so they might not be available to talk to you on the same day.

You may wish to speak to the Head of House or the pastoral staff attached to the House, but it will be the Tutor who usually has more detailed knowledge of your child as he/she will be in contact with their students each day.

If you have a question relating to a specific subject/lesson, please contact the subject class teacher. This is best done via the Edulink App. If you know the email address of the member of staff, you can contact them directly. Alternatively, you may wish to send an email to the school office ([admin@bluecoatschool.com](mailto:admin@bluecoatschool.com)) who will forward you query on. Edulink is also an excellent tool to contact staff members.

If you should wish to contact Blue Coat School by phone, the number is 024 7622 3542.



If your child has special educational needs, you may wish to discuss matters with the school's special needs department, please feel free to call 02476 223542 x1236.

Much of the school's up-to-date information regarding term dates, school closures etc, can be found on the website [www.bluecoatschool.com](http://www.bluecoatschool.com).

Please feel free to contact the school if you are at all worried about your child's education. We are always ready to help.



# LEARNING RESOURCE CENTRE (LIBRARY)

At Blue Coat School we have a large Learning Resource Centre, which at primary school is usually known as a library. The Learning Resource Centre is used by classes and groups during lessons and is available for students to enjoy in their free time.

We have lots of books available to loan as well as computer facilities to use at break time, lunch time and after school.

If students need to do any homework they can use the Learning Resource Centre and we have printers so that they can print off your homework.

We also have a stationery shop in the library so that you can buy pens and pencils as well as lots of other items.



# EDUCATION JARGON BUSTER

Below you will see words that are associated with education and often used in schools, although parents/carers are not always made aware of their meaning. We hope this helps you to understand some of the words you might hear or read about during your child's time here at Blue Coat School.

<b>Academies</b>	Academies are independent state-funded schools. These schools have more freedom over their finances, the curriculum they teach and teachers' pay and conditions. These schools are funded directly by central government rather than by the local authority. Some academies are funded by private organisations.
<b>AfL</b>	Assessment for Learning is an approach to teaching and learning that creates feedback which is then used to improve students' performance. Students become more involved in the learning process and from this gain confidence in what they are expected to learn and to what standard.
<b>A-levels</b>	Advanced Level qualifications are level 3 qualifications taken in the Sixth Form. A-Level qualifications are needed for entry into universities.
<b>BTEC</b>	Alternative courses - at all levels - with a vocational content and different patterns of assessment.
<b>CAMHS</b>	Children and Adolescents Mental Health Services.
<b>Core subjects</b>	Compulsory subject under the national curriculum in England and Wales. At KS4 the core subjects are maths, English and science.
<b>Cover/Learning Supervisor</b>	These are members of support staff who supervise students in lessons, carrying out pre-prepared exercises when teaching staff are on short-term absence.
<b>Differentiation</b>	Differentiation is the term used to describe the way in which teaching methods and the curriculum are adapted to meet the individual learning needs of students. Differentiation applies to all teaching contexts where learners have different needs and abilities.
<b>DT</b>	Detention – usually after school. A detention can be given as a sanction when a student does not follow the school rules. Parents/carers will be notified in advance if the detention is for longer than ten minutes.
<b>EHCP</b>	An education, health and care (EHC) plan is for children and young people aged up to 25 who need more support than is available through special educational needs support. EHC plans identify educational, health and social needs and set out the additional support to meet those needs.
<b>EP</b>	Educational Psychologist – assesses children's learning difficulties.
<b>FSM</b>	Free school meals. Families fitting certain income criteria are eligible to apply for free school meals for the children. Schools also get extra funding from the Government for every child they have registered for free school meals.
<b>INSET</b>	In-service education and training. Training for teachers which takes place during the school year.
<b>Key Stage</b>	The National Curriculum is organised into blocks of years called key stages. Key stage 1 = 5 to 7 years old. Key stage 2 = 7 to 11 years old. Key stage 3 = 11 – 13 years old at Blue Coat School (Years 7, 8 and 9) Key stage 4 = 13 – 16 years old at Blue Coat School (Years 10 and 11). Key stage 5 = Post-16 (16-18/19 year olds).
<b>LA</b>	Local Authority. Local government with responsibility for education (formerly known as local education authority).

<b>Learning Support Assistants</b>	Or sometimes known as teaching assistants. The role of an LSA is varied but mainly they work one-to-one or with small groups of students with learning difficulties or disabilities, whilst supporting the class teacher.
<b>MAT</b>	Multi-Academy Trust (MAT) or an academy chain is academy trust that operates more than one academy school. Academy schools are state-funded schools in England which are directly funded by the Department for Education and independent of local authority control. Blue Coat School is part of the Inspire Education Trust
<b>MFL</b>	Modern Foreign Languages. At Blue Coat School we offer French, Spanish and German as a modern foreign language.
<b>MLD</b>	Moderate Learning Difficulties.
<b>National Curriculum</b>	Originally intended to ensure every child was taught the basics, with regular national tests to monitor progress. Now, the national curriculum outlines what children should be taught from their first days in school to the onset of GCSE courses.
<b>Ofsted</b>	Office for Standards in Education. Ofsted inspects and regulates services which care for children and young people and those providing education and skills for learners of all ages. Ofsted also regulates childminders, day-care facilities, adoption and fostering agencies, pupil referral units, boarding schools, children's homes, further education, initial teacher training and learning in prisons.
<b>Options</b>	At the end of Year 9 at Blue Coat School, students are asked to choose their Options subjects. These are subjects they will study at GCSE level in Years 10 and 11, alongside the core subjects. Students usually choose Options subjects that they previously have achieved well in, or that they enjoy. Some students choose Options subjects that will help them enter in their chosen career.
<b>PE</b>	Physical Education. A compulsory subject for all school children.
<b>(P)LAC</b>	(Previously) Looked After Children - children who are in care or looked after by foster carers.
<b>PSHCE</b>	Personal, Social, Health and Citizenship Education has in various forms been part of the National Curriculum for schools in UK since 2000. Some aspects, but not all, have been compulsory.
<b>Pupil Premium</b>	Additional funding allocated to schools per free school meals student. Schools are able to decide how the Pupil Premium is spent.
<b>SEMH</b>	Social, Emotional and Mental Health Needs - this is a special educational needs category.
<b>SEND</b>	Special Educational Needs and Disability. Provision to support students with learning difficulties or disabilities - may be provided through mainstream or more specialised education.
<b>SENDCo</b>	Special Educational Needs and Disabilities Co-ordinator. Teacher responsible for ensuring that students with learning, emotional/behavioural and physical difficulties receive appropriate support, overseeing the provision and liaising with external agencies.
<b>Sixth form</b>	Used to describe the final two years spent in secondary school. Students usually take A-levels in the Sixth Form. Blue Coat School has its own Sixth Form. Sometimes Sixth Form is known as Post-16.
<b>SLT</b>	Senior Leadership Team – they are responsible for running the school
<b>SSP</b>	Student Support Plan. Identifies the special education needs of a child and outlines targets and strategies to support learning. Usually completed by the class teacher in conjunction with the SEND Co-ordinator.

# OUR CURRICULUM

In the first three years, all students follow the key stage three curriculum which includes English, Mathematics, Science, Physical Education, Religious Education, Computer Science, Art, Drama, History, Geography, French, Spanish or German, Music and Technology.

In addition, Personal, Social, Health and Education (PSHE) is in the timetable fortnightly, and key topics also addressed during specific 'Drop Down' events.

At the end of Year 9, students choose which option subjects they would like to study for their GCSEs. They then study those subjects for two years alongside core subjects such as English, maths, science, RE and PE.



## EXTRA-CURRICULAR ACTIVITIES

At lunchtime and after school there are clubs and activities for students to join. There are many sports clubs, performing arts clubs, computer clubs etc, as well as homework clubs.

Students can try something they haven't tried before such as cricket or athletics, computer programming or a drama club.

Whatever they are interested in there will be plenty for them to get involved with at Blue Coat School. If you they not currently involved in any after-school clubs, then now they have a chance to try something new!

During September, you will be sent our Extra-Curricular activities list via email and it will be on Edulink.



# MUSIC TUITION AND THE CHOIR

We are proud of our choir and musical instrument tuition provision.

If you are interested in joining the choir or learning to play a musical instrument, the teachers in the Music Department are always available throughout the year to give guidance and advice.

Learning to play an instrument can bring rewards that last a lifetime, and with devoted study, the skills learnt during instrumental lessons can provide a pastime that will give pleasure for many years.

At Blue Coat School we have a team of specialist instrumental teachers who specialise in musical instrument teaching and they travel to different schools to teach.

If you have any queries or questions about music at Blue Coat School, please contact [Mr Boxall](#).





# PARENTS' EVENINGS



There will be a meeting for consultation with subject staff later in the school year. You will find all of these dates published on the school website and you will be sent information one week prior to the evening. We use an online, virtual system called

[School Cloud](#) for Parents' Evenings. You will be issued with codes before your first Parents' Evening.

## SCHOOL REPORTS

During the first half-term we test all of our Year 7 students in all subject areas. This enables us to ensure that they are in the most appropriate groups and so we can begin to monitor their progress.

We will continue to assess students throughout the year and we will report to you at regular intervals. Parents receive progress information each term.



## SUPPORTIVE STUDIES

Some students have special educational needs, requiring extra support at some time during their school life. At Blue Coat we aim to meet the wide variety of such needs. This is accomplished by providing extra help in basic skills such as reading, spelling and number work. It involves close liaison with subject teachers to extend the support across the curriculum.

Some children only require additional help for a short time; others may require a long-term programme. A close relationship between home and school is essential in such work; therefore, it is helpful for parents of students already receiving help from their primary school to communicate with the Special Needs Co-ordinator.

If you have any concerns about your child, or need any further information about this, please contact our SEN Department [SEND@bluecoatschool.com](mailto:SEND@bluecoatschool.com).



# COMMUNICATING WITH PARENTS

**If you move house, change any phone number or email address it is vital you contact the school to update your details. Please do not delay as we may need to contact you urgently.**



We do all of our communication via a messaging system called Edulink One. All parents will need to either download an app on their mobile phones or use a website. We will also continue to use emails in some instances. We will communicate with Priority 1 parents via the app regarding reports, trips, events and other activities. As well as your email address, we also need a mobile phone number for every parent. We will get these from your child's primary school.

We will let you have the login details for Edulink One before your child starts at Blue Coat.

**If your email address changes, please let us have your new one so that we can update our records.**

If you have not received emails within the first week or two, then we don't have your correct email address. To give us your email address, please email [admin@bluecoatschool.com](mailto:admin@bluecoatschool.com) stating your name, your email address, mobile phone number and your child's name and tutor group.

Once we have your email address, you will begin to receive regular updates about what is taking place at Blue Coat School. Please check that our emails are not in your junk/spam folder, which sometimes happens.

We can only message/email one parent per child (the Priority 1 contact), however, if two parents download the app from their usual app store (Android and iPhone) we can then send messages to both parents – but the Priority 1 parent will need to confirm to us that who the additional parent is and that they are both using the app.

As well as the communications app, you will also need the **Class Charts App** ([Android](#)) ([iOS](#)) we ask that parents/carers download the apps in preparation for their son/daughter joining the school in September. We will issue login details once the new Year 7's start in the Autumn Term.



We also have a school Twitter account. We send tweets most days. This is a good way for you to see what is happening in school. Click on the Twitter logo to be taken to our Twitter page.

# TRAVELLING TO AND FROM SCHOOL

Most of our students either walk to school or come by bus. Some ride their bikes and others come by car.

If you are driving your child to school, please remember that cars are NOT to be driven on to the school site, including the area directly outside the school gates. It is too dangerous as there are too many pedestrians. Cars can be parked in nearby streets and students can walk to the school from there.

If your child is to come to school by bike, please remember they need to bring a bike lock to secure their bike. Bikes are parked on the school site at the owner's risk.

If they are walking to school, your child needs to come straight to school and be careful as they approach as there are buses, bikes and other vehicles around the area.

If they travel by bus, you need to check the bus companies' websites as they are responsible for the bus routes, not the school. We recommend that, before starting at Blue Coat School, students should time their journey to school or bus stop. Click on the route numbers for more information: [3](#), [14](#), [52](#), [735](#) and [74](#). Please bear in mind that the school is not responsible for any changes to the bus routes and timetables. Bus companies can change the routes and times at short notice so it is important you check the timetable just prior to them starting at Blue Coat.



When travelling to and from school, students must remember that they are representing Blue Coat School and behaviour must be exemplary at all times. Poor behaviour could result in a loss of bus pass or ban from travelling by bus.

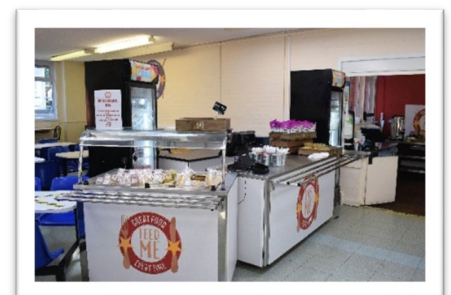
However they travel to school, students must remember that their safety is very important.

Helmets should be worn if you travel by bike. If they walk, students should remember that it is very busy outside the school gates with buses, cars and vans passing constantly. We have had students badly injured on roads close by, so your child must take care when leaving the school site. They should NOT walk to school wearing headphones or looking at their mobile phone as their concentration will not be what it should be to keep them safe.

## BREAKFAST

We have a breakfast service from 7.50 - 8.40 a.m. each day in the canteen.

There is the option to eat individual items such as toast and butter, sausage baguette, bacon baguette or even a full English breakfast. We also have yoghurts and hot drinks available.



# MORNING BREAK

During morning break, the canteen is open for snack items such as pizza slices, waffles, hot dogs, potato wedges, salad pots and pasta as well as fresh fruit, yogurts and drinks, to be purchased.

# LUNCHTIME

All students must remain on the school site throughout the lunch break. If you wish your son/daughter to return home for a lunchtime meal, a letter requesting this should be sent to the Head of House.



The school has its own in-house catering service, and they employ several catering staff to enable them to prepare most of the food on the school premises. Wherever possible they use local suppliers and fresh produce. The staff believes that students need to have the option to make healthy choices and, with this in mind, they are continually introducing new products that give that choice. They offer a wide range of fruit pots, salads, sandwiches, baguettes and tortilla wraps, all of which are freshly made on a daily basis. They also offer a range of hot savoury products, desserts, cakes and biscuits. The cost for a main meal and a dessert is approximately £2.50. Price

increases are likely from September. Our canteen is completely cashless and therefore students pay either by using their biometric thumbprint or a PIN code which are linked to Parent Pay – our online parent payment system.

A packed lunch may be brought and eaten in designated rooms under supervision. Eating is not allowed in any other areas.

# FREE SCHOOL MEALS

For more information about Free School Meals, please click [here](#).



# COMPULSORY EQUIPMENT



Calculator

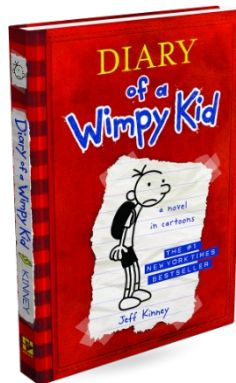


Black and green pens, pencil, ruler, rubber and pencil sharpener

# OPTIONAL EQUIPMENT



Maths Set



Reading book



Coloured pencils



# USEFUL LINKS

Below are some useful links (also contained within this booklet) which may help you to learn more about Blue Coat School.

[Blue Coat School Website](#)

[Blue Coat School email address](#)

[Blue Coat School \(SEND Department\) email address](#)

Buses [3](#), [14](#), [52](#), [735](#) and [74](#).

[Class Charts](#)

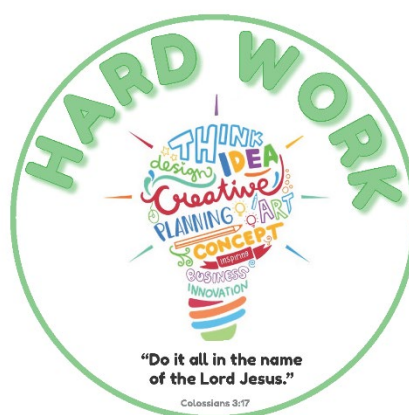
[Free School Meals](#)

[Parent Pay](#)

[Twitter](#)

[Uniform](#)

## OUR VALUES



*At Blue Coat School we aim to maximise the potential of each and every student through the provision of our academic curriculum and extra-curricular opportunities, all within a safe and caring community, with our Christian ethos.*

*We look forward to a continued positive relationship with your family.*

*Please remember, if you have any concerns about any aspect of your child's education whilst they are with us at Blue Coat School, please feel free to contact the school where someone will always be willing to help you.*

*Please remember to keep an eye on our website so that you are always up-to-date with any news and information about Blue Coat School. We often update the website with small details that are not necessarily communicated in any other way.*

*We hope that you found this booklet helpful.*

Information contained within this booklet was correct at the time of emailing.



## **Blue Coat CofE School**

Terry Road  
Coventry  
CV1 2BA

**Telephone Number:**  
**02476 223542**

**E-mail Address:**  
**[admin@bluecoatschool.com](mailto:admin@bluecoatschool.com)**

**School Website:**  
**[www.bluecoatschool.com](http://www.bluecoatschool.com)**

**LIVING LIFE IN ALL ITS FULLNESS**  
**John 10:10**